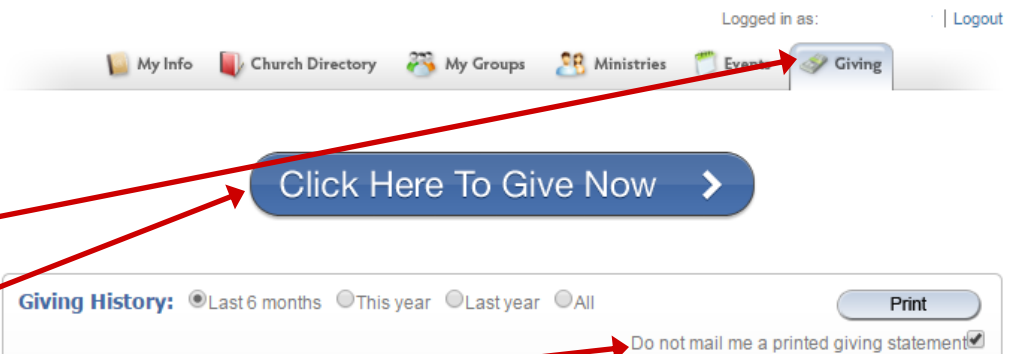


Online Giving Instructions

1. First, you need to go to villaheights.com/members and create a profile.

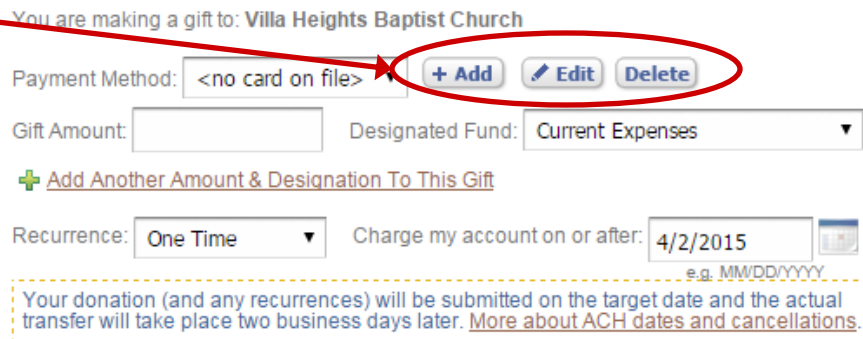


2. Under the Giving tab, you will see "Click Here To Give Now."

3. While you are there, go ahead and click the box "Do Not Mail Me a Printed Giving Statement." This will save the church time, money and resources at the end of the year and you can always come back here to get your Contribution Statement for tax preparations.



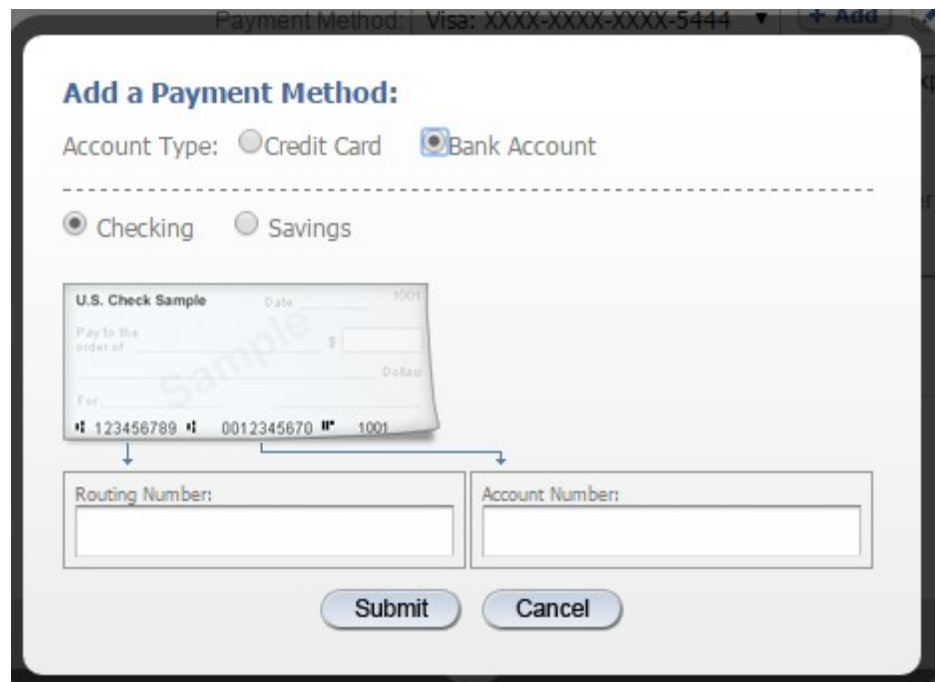
4. Using these three buttons, you can Add, Edit and Delete multiple donation/payment methods. You can have more than 1 and they can vary between bank accounts and Debit/Credit Cards.



When you click add, this screen will pop up and all you need to do is complete the form(s) to set your chosen method.

Your Payment Methods will be saved. You only need to do this once!

Please note that the cheaper of the two methods for the church is ACH. Also known as E-Check or Auto Draft directly from your bank account. See villaheights.com/members/giving-faq for more information.



5. Enter the gift amount in this block.

6. Then choose the Designated fund from the list.

7. For a split gift you can click here for multiple Designated Funds.

You are making a gift to: Villa Heights Baptist Church

Payment Method: + Add Edit Delete

Gift Amount: Designated Fund:

[+ Add Another Amount & Designation To This Gift](#)

Recurrence: Charge my account

Comments:

Send an email reminder to willie@villaheights.com

Submit Cancel

- Current Expenses
- Building Fund
- Youth Building & Paving Fund
- Youth Fund
- Backpack Ministry Fund
- Benevolence Fund
- Children's Fund
- Lottie Moon Offering
- Annie Mae Broyles
- Annie Armstong
- Alma Hunt
- Christmas Dinner Fund
- Wednesday Night Supper
- Music Fund

8. Select the recurrence of the gift here if you want to make the same gift on a routine basis

9. Select the date you want your account charged on.

10. Leave any additional comments for the Financial Secretary and Administrator. (Optional)

11. Send yourself an email receipt for your own records.

12. Click submit and you are done!

Logged in as | Logout

My Info Church Directory My Groups Ministries Events Giving

You are making a gift to: Villa Heights Baptist Church

Payment Method: + Add Edit Delete

Gift Amount: Designated Fund:

[+ Add Another Amount & Designation To This Gift](#)

Recurrence: Charge my account on or after:

e.g. MM/DD/YYYY

Comments:

Send an email reminder to willie@villaheights.com

Submit Cancel